

# Village of Lena

## Village Board Minutes

### October 20 2014 6:30 p.m.

Steve Marquardt, President called the meeting to order at 6:43 p.m.

Roll Call: Steve Marquardt, Chad Misco, Craig LeFebre, Terry Hinds, Judy Patenaude, Linda Hinds and Larry Belongia

Also present: Craig Schuh-Ayres Associates, Ken Duhm and Charlene Meier

Agenda –Larry Belongia made a motion to approve agenda as printed. Judy Patenaude seconds motion. Motion carried.

Minutes – Linda H. made a motion to approve the minutes dated September 15, 2014. Chad Misco seconds the motion. Motion carried.

Open Forum – nothing

Committee Reports:

Public Works – Craig Schuh-Ayres Associates gave an update on the water treatment building and lift station.

Police & Fire – Municipal Intergovernmental Functional Collaboration Agreement – Judy Patenaude made a motion to accept the agreement. Linda Hinds seconds the motion. Motion carried.

Finance – CDBG - Saputo Waste Water construction update – nothing to report. Waste water agreement – tabled. Safe Drinking Water Loan – nothing to report. PSC Rate Application – Jon Cameron is requesting additional information. Budget for 2015 – Finance will be meeting on Wednesday October 22 to complete the budget. Resolution 2014-20 Ratifying A resolution Authorizing the issuance and sale of up to \$2,785,288 taxable water system revenue bonds, series 2014 and providing for other details and covenants with respect thereto – Chad Misco made the motion to approved Resolution 2014-20. Larry Belongia seconds the motion. Roll call vote: Steve M. aye, Chad M. aye, Craig L. aye, Terry H. aye, Judy P. aye, Linda H. aye, Larry B. aye. Motion carried. Purchasing policies – interim policy is in effect until the Finance committee has time to review and update. Water treatment Pay Request – Motion to approve pay request in the amount of \$412,759.38 to Oudenhoven Construction was made by Terry Hinds. Larry B. seconds the motion. Roll Call vote: Steve M. aye, Chad M. aye, Craig L. aye, Terry H. aye, Judy P. aye, Linda H. aye, Larry B. aye. Motion carried. Resolution 2014-21 Payment in Lieu of Taxes – Motion to approve Resolution 2014-21 was made by Terry Hinds. Judy P. seconds the motion. Roll call vote: Steve M. aye, Chad M. aye, Craig L. aye, Terry H. aye, Judy P. aye, Linda H. aye, Larry B. aye. Motion carried.

Wage & Personnel –Resolution 2014-17 Wages full time Village position – Motion to approve Resolution 2014-17 Wages full time Village position was made by Judy P. Linda Hinds seconds the motion. Roll call vote: Steve M. aye, Chad M. aye, Craig L. aye, Terry H. aye, Judy P. aye, Linda H. aye, Larry B. aye. Motion carried.

Planning & Development – 2015 Discovery Guide – Lena pages were presented for review. Minor changes were made. 22 acres covenants – Motion to adopt Restrictive Covenants for Rosera Subdivision was made by Chad Misco. Judy P. seconds the motion. Motion carried. Site design process – Motion made by Terry H. to approve the site design process and update the Ordinance 340-99. Judy P. seconds the motion. Motion carried. Contact will be made with Elizabeth Runge-Ayres Associates as far as procedures to update ordinance. Planning & Development committee needs to be set up as standing committee in Village ordinances.

Drainage District – no action taken.

Weeds – no action taken.

**Old Business:**

Municipal Judge Bond – Motion by Marquardt to approve the bond for the Municipal Judge with coverage of \$50,000 costing the Village \$125.00 annually. Larry B. seconds the motion. Motion carried. Quote was received from Vintage Insurance.

**New Business:**

WPS Easement for Saputo Cheese – Linda Hinds made a motion to grant the easement to WPS for the construction at Saputo Cheese USA. Chad Misco seconds the motion. Motion carried.

Resolution 2014-19 Allowing the Clerk, Deputy Clerk, or special registration deputy to conduct election day registration – Motion by Judy P. to adopt Resolution 2014-19. Linda H. seconds the motion. Roll call vote: Steve M. aye, Chad M. aye, Craig L. aye, Terry H. aye, Judy P. aye, Linda H. aye, Larry B. aye. Motion carried.

Presentation of Bills – Judy P. made the motion to pay the monthly bills in the amount of \$98,753.80. Larry B. seconds the motion. Roll call vote: Steve M. aye, Chad M. aye, Craig L. aye, Terry H. aye, Judy P. aye, Linda H. aye, Larry B. aye. Motion carried.

Correspondence permits, miscellaneous – Liquor License for Village Tavern was received. Operators license for Kristin Vahl. Motion by Craig LeFebre to approve the license and permits presented. Larry B. seconds the motion. Motion carried. Kaila Vorpal from Vintage Insurance requested a License to Use Land with the Village of Lena. Correspondence was also read. Crack filling was referred to the Public Works Committee.

Next agenda items – Water treatment & lift station update, 2015 budget, PSC rate application, change orders, pay requests, a Resolution to change Ordinance 340-99 and 103-4.

Set next meeting date – November 3, 2014 at 6:15 p.m. special. Regular meeting is scheduled for November 17, 2014.

Adjournment – Judy Patenaude made the motion to adjourn. Linda Hinds seconds the motion. Motion carried at 9:57 p.m.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer