

**Village of Lena**  
**Planning Commission Minutes**  
**October 17, 2016, 2016 5:30 p.m.**

Chairman Marquardt called the meeting to order at 5:50 p.m.

Roll Call: Chad Misco, Larry Belongia, Linda Hinds and Steve Marquardt.

Absent – Ken Linzmeyer, Ben Pytleski

Also Present: Craig Schuh/Ayres Associates and Ken Duhm.

Approval of Agenda - Motion was made by Misco to approve the agenda. Hinds second the motion. Motion carried.

Approval of Minutes — Motion by Hinds to approve the September 19, 2016 minutes. Misco second the motion. Motion carried.

Open Forum — none

**Old Business:**

Rosera Business Park - Discussion followed. Craig Schuh-Ayres Associates reported that no municipality has taken over ownership of any park & rides. Ken Duhm indicated he will dedicate the road to Park & Ride to the Village. Ken's attorney will draft the documentation. Ayres Associates will provide the legal description. Motion was made by Misco to recommend to the Village Board to have Ken Duhm's attorney to draft right away dedication of the North/South corridor to the Village of Lena along with the share conveyance of the easement of Duhm's ownership from the DOT. L. Hinds second the motion. Motion carried. Motion was made by Marquardt to have Ken Duhm's attorney draft a document stating Ken Duhm's expectations in exchange for the easement. Belongia second the motion. Motion carried. The items will be presented to the Village Board.

Park Design —33 replies have been turned in. A compilation will be done for the next meeting.

Street Signs — Marquardt reported the boring & sleeves were done. Part Time Public Works employee will assemble the sign/posts and install. Misco will order the next section of street signs for the Village.

**New Business:**

Closed session — did not convene.

Open Session – closed session was not called.

Zoning Change – 128 W. Pelkey Street-Saputo USA – discussion followed. Concerns regarding the noise from the truck traffic were expressed. Ordinance procedures will need to be checked.

Correspondence/announcements/miscellaneous — none.

Items for next agenda — TBA

Adjournment — Motion by Misco to adjourn. Hinds second the motion. Motion carried at 6:28 p.m.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer