

Village of Lena

Utility/Board Meeting

October 17, 2016 6:30 p.m.

Meeting was called to order by President Marquardt.

Roll call: Terry Hinds, Debra LeFebre, Linda Hinds, Larry Belongia and Steve Marquardt.

Also present: Larry Shallow, Craig Schuh, and Chief James Herald

Absent: Ken Linzmeyer-family; Craig LeFebre - ill

Minutes – Motion by Linda Hinds to approve the minutes from September 19th, September 26th, and October 4th, 2016. Belongia second the motion. Motion carried.

Open Form – none

Committee Reports:

Utility Department – Shallow reported on the tree trimming and a few need to be sent second notice. Paving is done on Cedar & Second Street and the Fire Department parking lot. A portion of the alley by the Seventh Day Adventist Church also was paved. In the future, resident notification would help. Robert Gmirek called with concerns regarding the storm sewer on Cedar Street. Steve M. will call him. Doug Bergeson and Larry Shallow will check the storm sewer. Marquardt will also contact Pat Scanlan regarding the paving. L. Shallow reported a need for a pump at the sewer plant with an approximate cost of \$7500.

Public Works – Design Services Ayres Associates for Wastewater – Tabled to Spring 2017. Questions regarding GIS status. W. Maple Street Survey & Design Services proposal –ITA/PERF due by end of October and budgetary numbers are needed. Survey should be done before the snow to make it easier. Costs were reviewed. Motion by L. Hinds to approve the following Ayres Associates contract: Topographical survey \$5825.00 (costs split between water/sewer); \$1000 (village costs) storm sewer evaluation totaling \$6825. Belongia second the motion. Motion carried. Costs will be available at the next board meeting for the following: Water main – West Maple Street, sewer & water W. Maple Street, storm sewer behind Patenaude residence and Sewer plant upgrades. This will be done at no charge to the Village. Motion by L. Hinds made a motion to allow Ayres Associates at no cost to the Village submit correct paperwork for the ITA & PERF for Safe Drinking Water loan and Clean Water Loan. Belongia second the motion. Motion carried.

Public Safety – Chief James Herald requested a non-lapsing account for the National Night out fund raising. The board was in agreement starting with 2016. Cullen Morrissey's resignation was read. Motion was made by Belongia to accept his resignation. L. Hinds second the motion. Motion carried. Garrett Baeten is our new part time police officer. Chief Herald discussed vandalism at the Lena Library and action to correct. Building Inspector Contract – nothing new. Marquardt will contact Tim Lavarda. Rescue Squad Contract Proposals – Quotes were received from Coleman Area Rescue Squad and Oconto Falls Ambulance Service. Response times and level of education will be taken into consideration. Item referred to Finance.

Finance – Monthly finances were reviewed. Kerber Rose Audit contract – New contract has substantial increase in costs. A counter offer was presented. Waiting for a reply. Authorize state Trust Fund Loan - \$70,125 – ten year payback at 3%. Motion by Hinds to apply for a State Trust Fund Loan for the paving of 2nd & Cedar Street project. Belongia second the motion. Roll call vote: T. Hinds aye; D. LeFebre nay; L. Hinds aye; Belongia aye; Marquardt aye.

Motion carried. Engineering RFP for future projects – Discussion followed regarding comparisons on engineering costs. Craig Schuh stated that his attendance at meeting is not charged to the Village.

Personnel & Wages – nothing to report.

Planning Commission - Ken Duhm will give the easement for the right-away at the Park & Ride. Craig Schuh reported that no municipality has taken ownership of any Park & Ride. Rezoning for 128 Pelkey Street- Saputo USA- Motion by D. LeFebre to accept the recommendation to change the zoning from residential to industrial providing all requirements from Village Ordinances are met. L. Hinds second the motion. Motion carried.

Drainage District – nothing to report

Weeds – nothing to report

Promotions Committee – L. Hinds reported “Taste of Fall” was a success. Plans are being made for 2017. Village of Lights is next.

Recycling Committee – Motion by T. Hinds to accept the Advance Disposal contract for 2017-2019 for recycling. Belongia second the motion. Motion carried.

Old Business: - none

New Business: - none

Village Complaints/concerns – reviewed by the board.

Presentation of Bills – Motion by Belongia to pay the monthly bills in the amount of \$60,267.05. L. Hinds second the motion. Roll call vote: T. Hinds aye; D. LeFebre aye; L. Hinds aye; Belongia aye; Marquardt aye. Motion carried.

Correspondence, Permits, Miscellaneous – Building permit for William Smaney and Barb Smaney were reviewed. A bill from Request #16 Ayres Associates in the amount of \$7011.27. A motion was made by Belongia to pay this bill. L. Hinds second the motion. Roll call vote: T. Hinds aye; D. LeFebre aye; L. Hinds aye; Belongia aye; Marquardt aye. Motion carried.

Announcements/general information/set next meeting date – Monday November 21st. Public Hearing for budget will be at 6:15 p.m.

Adjournment – Motion by L. Hinds to adjourn. D. LeFebre seconds the motion. Motion carried at 10:03 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer