

Village of Lena

Utility Minutes

October 6, 2014 6:30 p.m.

Steve Marquardt, President called the meeting to order at 6:34 p.m.

Roll Call: Steve Marquardt, Chad Misco, Terry Hinds, Judy Patenaude, Linda Hinds, Larry Belongia, Craig LeFebre

Also present: Sarah Nunn-Ayres Associates, Doug Bergeson, Cory Marquardt and Charlene Meier

Agenda –Linda H. made a motion to approve agenda as printed. Larry B. seconds motion. Motion carried.

Minutes – Motion was made to approve the minutes from September 2, 2014 by Linda H. Judy P. seconds the motion. Motion carried.

Utility Workers Report – After reviewing report, Trustees had no questions. Concrete blocks for the salt storage area were discussed. The Lions Club will be asked regarding the blocks. Discussion followed. Hydrant flushing was completed with no problems.

Open Forum – nothing at this time.

Old Business:

Water Treatment Project updates – Sarah Nunn-Ayres Associates stated trusses should arrive this week. Walls are 80% up on the treatment building. Jossarts will start underground work next week. Price is needed from Jossarts regarding the repairs of the storm sewer near the Fire Department. The Village hall will be without power on Wednesday. The board stated the Village hall will be closed and the Clerk can work from home on minutes, shredding, etc.

Saputo Water Supply Agreement – complete.

Saputo Waste Water Treatment Project – Construction update – on schedule.

PJ Kortens Contract – Will be reviewed in April 2015

Saputo Waste Water Long Term Lease - 1st working draft was available from Attorney Schmid to review. Discussion followed. Sarah Nunn will find out Saputo's design capacity of the building. Title of land next to Village shop/Saputo will need to be checked along with equipment and building contents. More information is needed. Trustees were asked to review draft.

Holding Tank dumping Ordinance – permit required.

Safe Drinking Water Loan – A meeting is needed for the WI DNR closing of loan. It is scheduled for Monday, October 13, 2014 at 6 p.m.

Insurance Claim – More information is needed when work is done from our vendors. Utility workers were informed that they need to notify the vendor at time of service for more documentation. Clerk was instructed to purchase of camera for the Village use.

New Business:

Saputo/WPS Easement – more info is needed. The cost of the easement would be whatever costs the Village incurs.

Proposal to perform cash flow analysis for the water utility – Ehlers – Terry H. made a motion to approve the proposal to perform cash flow analysis for the water utility by Ehlers. Larry B. seconds the motion. Motion carried.

Proposal to complete sewer user rate study – it was deferred to a later date.

Correspondence – A thank you card was read.

Announcements/General Information/Items for next agenda – Saputo Waste Water long term lease agreement, Saputo Construction update, Water Treatment construction update, Saputo/WPS easement. Next meeting date is November 3, 2014. Larry Shallow was recognized for thirty years of service to the Village.

Adjournment – Craig LeFebre made the motion to adjourn. Larry B. seconds the motion. Motion carried at 8:17 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer