

**Village of Lena**  
**Board Minutes**  
**September 21, 2015 6:30 p.m.**

Roll Call: Terry Hinds, Ken Linzmeyer, Craig LeFebre, Judy Patenaude, Linda Hinds, Larry Belongia.

Absent: Steve Marquardt – excused

Also present: Craig Schuh-Ayres Associates, Larry Shallow, and Ryan Raatz-R & R Assessing

Agenda: Motion by Linzmeyer to approve the agenda. LeFebre seconds the motion. Motion carried.

Minutes: Motion to accept August 17, 2015 minutes was made by Patenaude. Linda Hinds seconds the motion. Motion carried. Motion by Belongia to approve minutes from August 20, 2015. Linda Hinds seconds the motion. Motion carried.

Open Forum: - no one present.

**Committee Reports:**

Utility Report – Larry Shallow gave the monthly utility report. New truck is in at Peterson Ford. Sludge hauling scheduled for fall. Ayres Associates will help with capital improvements for the sewer department and forward this info to the Public Works Committee. Water tower painting will be in the next three weeks. PJ Korten’s Renew service agreement 2015-3 calls per year was reviewed. An alarm was put on the chlorination system at the water treatment building. Motion by Patenaude to accept PJ Korten’s service agreement for 2015-3 calls per year service. Belongia seconds the motion. Roll call vote: Terry Hinds aye; Ken L. aye; Craig LeFebre aye; Patenaude aye; Linda Hinds aye; Belongia aye. Motion carried.

Public Works - Pay requests – none. Change order #14 for Oudenhoven Construction for \$4319 was discussed. Motion by Linda Hinds to approve change order #14. Patenaude seconds the motion. Roll call vote: Terry Hinds aye; Ken L. aye; Craig LeFebre aye; Patenaude aye; Linda Hinds aye; Belongia aye. Motion carried. Craig Schuh-Ayres Associates reviewed liquidated damages at \$28,933. It was noted air conditioners will be needed in the well rooms. Solomon Street Sidewalk –

Police/Fire – Resignation from Officer Kahles was accepted. Closed session per WI State Statute 19.85 (1) (c) for the purpose of considering employment, governmental body has jurisdiction or exercises responsibility. Motion by Patenaude to convene to closed session. Linda Hinds seconds the motion. Roll call vote: Terry Hinds aye; Ken L. aye; Craig LeFebre aye; Patenaude aye; Linda Hinds aye; Belongia aye. Motion carried at 8:45 p.m. Reconvened to open session at 9 p.m. Changing ordinance violation costs – updating bond schedule. Motion was made by Patenaude to accept proposal for updating bond schedule. Belongia seconds the motion. Motion carried. 2015 annual fire inspector report was reviewed.

Finance – CDBG-nothing to report. Saputo Waste Water building sale – Meeting with Saputo’s Alain Simard was completed. Nothing new to report. SDWL – nothing to report. Monthly finances for July were presented.

Wage/Personnel – meeting scheduled for September 30, 2015.

Planning Commission – Discussion on the Highway 141 improvements were reviewed. This was placed on hold and will be reevaluated in 2016.

Drainage District – nothing new to report.

**Old Business:**

Emergency Siren – this was referred to the Finance committee.

**New Business:**

Library Tax Exemption 2016 – Clerk informed the board that this was filed with the county.

R & R Assessing – Ryan Raatz presented three options for the Village to consider. Linzmeyer made a motion to accept option #1 Maintenance Assessing Annual Contract for \$4320 for two years (\$360 per month). Belongia seconds the motion. Roll call vote: Terry Hinds aye; Ken L. aye; Craig LeFebre aye; Patenaude aye; Linda Hinds aye; Belongia aye. Motion carried.

Discovery Guide – Linda and the Village clerk worked on the layout for the 2016 Discovery Guide. Discussion followed regarding adding the Town of Lena as part of the “Lena Area” for 2017. The town will be contacted to see they are interested. A request for a voluntary payment for marketing from OCEDC for \$1000 was received. Linda H. suggested taking \$1000 from the highway sign and put it towards this marketing. This item was referred to Finance Committee.

Village Complaints/Concerns – The board reviewed the report. No action taken.

Presentation of bills – Patenaude made the motion to pay the monthly bills in the amount of \$138, 352.46. Linzmeyer seconds the motion. Roll call vote: Terry Hinds aye; Ken L. aye; Craig LeFebre aye; Patenaude aye; Linda Hinds aye; Belongia aye. Motion carried.

Correspondence, Permits, Miscellaneous – Operator’s licenses for Diamond Hosch, Taira Marquardt, Mariah Krause and Stephanie Greschow. Motion by LeFebre to approve the operator’s licenses. Linzmeyer seconds the motion. Motion carried. No building inspector report submitted.

Announcements, general information, set next meeting date – October 19, 2015 is the next board meeting. Finance committee will be meeting for budgets on October 15<sup>th</sup>.

Adjournment – LeFebre made the motion to adjourn. Belongia seconds the motion. Motion carried at 9:11 p.m.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer