

Minutes
Utility/Board Meeting
Village of Lena, 117 E Main St. Lena, WI 54139
July 17, 2017

Draft - unapproved

Meeting was called to order at 6:30 p.m.

Roll call - Ken Linzmeyer, Craig LeFebre, Terry Hinds, Debra LeFebre, Judy Patenaude, Larry Belongia and Steve Marquardt.

Also present - Larry Shallow, Officer Andrew Lade, Cadet Sarah Manning and Charlene Meier

Approval of Agenda – Motion by C. LeFebre to approve the agenda. Linzmeyer seconds the motion. Motion carried.

Approval of the minutes – Motion was made by Patenaude to approve the June 20, 2017 minutes. Belongia seconds the motion. Motion carried.

Open Forum – Tree removal on West Main Street by Nadler Auto by Bear Tree Service. Discussion followed.

Committee Reports:

Public Safety – Introduction were made for the Officer Andrew Lade and NWTC Cadet Sarah Manning. Monthly Police report was reviewed. Fire Department quarterly report was information only. C. LeFebre reported on training for the Fire Department at the school. Patenaude reported the flashing stop signs have been ordered. ATV/UTV ordinance is in process.

Utility Department – Larry Shallow updated the board on the status of Doug Bergeson and the monthly activities. Land fill signs will be installed this next week after meeting with the DNR on Thursday. Branch grinding will be done by MJB.

Public Works – Hydrant repairs will be completed by Davies. Street sweeper parts are in. S. Marquardt reported that if the Public Works needs help with the sweeper repairs Cory Marquardt offered to help. Storm Water Connection Form – Motion by Patenaude to adopt the Storm Water Connection form. C. LeFebre seconds the motion. Motion carried. Maple Valley Insurance Request for connection – Motion was made by Linzmeyer to approve the connection to the storm water drainage system and a catch basin to be installed on Maple Valley's property and not in the Village right away. D. LeFebre seconds the motion. Motion carried. Cory Marquardt request for connection – Motion was made by C. LeFebre to approve the request for connection to the storm sewer system. Patenaude seconds the motion. Motion carried.

Finance – Nothing to report. 2018 Budget process will begin shortly.

Personnel & Wages – Nothing to report.

Planning Commission – Marquardt updated the Board on the Rosera Business Park. Last phase of street signs have been ordered.

Drainage District – T. Hinds gave an update to the board. Treated as informational only.

Weeds – Clerk reported on the ordinance violation letters that were sent to residents.

Promotions Committee- D. LeFebre informed the board of the upcoming meeting and events.

Recycling Committee – Nothing new to report.

Village Complaints/Concerns – Treated as information only.

Presentation of Bills – Motion was made by Patenaude to pay the monthly bills in the amount of \$53,964.27 (Check #38684-38733) plus payroll. Belongia seconds the motion. Roll call vote: Linzmeyer aye, C. LeFebre aye; Hinds aye; D. LeFebre aye; Patenaude aye; Belongia aye; Marquardt aye. Motion carried.

Correspondence permits, miscellaneous – Motion was made by C. LeFebre to approve the operator's license for Morgan Munnik, Kayla Hurning, Lisa Ulsh, Trisha Cops, Melinda Svejda, Sandra Zorowski, Taira Marquardt and Deanna Patnode. Linzmeyer seconds the motion. Motion carried. Gathering permits for Lena Lions Club for Dairyfest and Lena Fire Department for their annual dinner. Motion was made by Linzmeyer to approve the permits. Patenaude seconds the motion. Motion carried.

Announcements, General Information/Set next meeting date – Hinds informed the Board of the Public Works meeting scheduled for Thursday, July 20th at 2:45 p.m. and Finance is meeting Tuesday July 18th at 2:45 p.m. Next Board meeting will be August 21, 2017.

Adjournment – Motion by C. LeFebre to adjourn. Belongia seconds the motion. Motion carried at 7:50 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer