

Public Works Committee Minutes
Village of Lena
July 15, 2014 2:45 p.m.

Call to order: Chairperson Linda Hinds called meeting to order at 2:50 p.m.

Roll call: Linda Hinds, Steve Marquardt, Craig LeFebre

Agenda – Steve M. made a motion to approve the agenda. Craig L. seconds the motion. Motion carried.

Minutes – none

New Business:

Closed session – Steve M. made a motion to convene to closed session per WI State Statutes 19.85 (1) (c) for purpose of discussion personnel issues. Second by Craig L. Roll call vote: Linda H. aye, Steve M. aye, Craig L. aye. Motion carried at 2:53 p.m.

Open session – Steve M. made a motion to reconvene to open session per WI State Statutes 19.85 (2) at 3:04 p.m. Second was made by Craig L. Motion carried. Motion was made by Linda H. to hire James Verduzco as a summer help. Craig L. seconds the motion. Motion carried. Chairperson Linda H. will contact James regarding start date and times.

Utility Workers report - Committee moved to an on-site visit of the shop with utility worker Doug Bergeson at 3:15 p.m. Discussion followed regarding cleaning rain gutters, weed control, port-a-potty for Fire Department Annual Dinner, Village of Lena signs, and Saputo no usage outside sources. Motion was made by Steve M. to purchase 4 cabinets for the shop. Craig L. seconds the motion. Motion carried. The committee traveled to the Sewer Plant and met with Larry Shallow. Items discussed were an equipment list needing repairs, run generator every other week, work with Water Utility operator on computer skills with possible continuing education, oil leak on generator needs a galvanized pan. Craig L. will provide.

Emergency Village Fire Protection Plan – Discussion followed. No action taken.

Announcements/Informational items only – none

Set next meeting date – none at this time

Adjournment – Motion was made by Craig L. to adjourn. Steve M. seconds the motion. Motion carried.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer

