

Village Board Minutes

Monday, May 19, 2014 6:30 p.m.

Village President Steve Marquardt calls the meeting to order at 6:32 p.m.

Roll call: Steve Marquardt, Chad Misco, Craig, LeFebre, Judy Patenaude, Terry Hinds, Larry Belongia, Linda Hinds

Also present: Craig Schuh – Ayres Associates, Karen Kerber – Kerber Rose CPA's, Carissa Deheck, and Charlene Meier

Agenda: Motion to approve the agenda was made by Craig LeFebre. Larry Belongia seconds the motion. Motion carried.

Minutes: Judy P. made the motion to approve the minutes from April 21, 2014. Linda Hinds seconds the motion. Motion carried. Judy P. made the motion to approve the minutes from May 7, 2014. Linda Hinds seconds the motion. Motion carried.

Open Forum:

Carissa Deheck from the Wooden Shoe is planning a Volleyball Tournament and requested an outside permit to serve alcohol on June 21 starting at approximately 1 p.m. Monies raised would go to the School for electro cars, Washington DC trip and possibly a cow for landscaping for the Lena sign. As long as the proper permit is filed at the Village the board was in agreement.

Committee Reports:

Public Works – Chad Misco made the motion to go into closed session per WI State Statute 19.85 (1) to discuss Municipal Utility Worker. Judy Patenaude seconds the motion. Roll call vote: Steve M. aye, Chad M. aye, Craig L. aye, Terry H. aye, Larry B. aye, Judy P aye, Linda H. aye. Motion carried at 6:42 p.m. Open Session per WI State Statute 19.85 (2) per President Steve Marquardt at 7:22 p.m. Terry H. made a motion to hire Douglas Bergeson as the new municipal utility worker with a starting pay of \$20 per hour with a possible \$1 raise after six months and an additional \$1 after 12 months. Larry Belongia seconds the motion. Chad Misco stated that in the future he would like to meet with the candidate before the hire is complete.

Police/Fire – Officer Karl Goerlinger letter of resignation was read. Motion by Chad Misco to accept the resignation. Linda Hinds seconds the motion. Motion carried. National Night Out is scheduled for Tuesday August 5. Chief James Herald taught a self-defense class to the ladies of the Seventh Day Adventist Church at their request. Fire arm training was completed. Active shooter training will be held in Green Bay. Fire calls are down. The Fire Fighters had a CPR training last week. Annual Firemen's Beef and Pork dinner will be August 3rd.

Finance – 2013 Financial Audit - Karen Kerber from Kerber Rose CPA's was on hand to review the 2013 financial statements. Motion was made by Terry Hinds to accept the financial report as printed. Judy P. seconds the motion. Motion carried.

CDBG – Date changes needed to be made to July 15, 2014. Ayres Associates will send a new letter for signature.

PSC Rate Study – nothing new to report. PSC did give consent to start construction in April.

Saputo User Agreement – No new response. Quarles & Brady’s Rebecca Speckhard is handling the items for the village.

Safe Drinking Water Loan – Application is due date is June 30, 2014.

Ayres Additional Work Agreements - Agreement Professional Services for estimated cost of \$249,650.00. Chad Misco made the motion to accept this agreement. Linda Hinds seconds the motion. Motion carried. Safe Drinking Water Loan Administration Services contract not to exceed \$25,000. Motion by Judy Patenaude to accept this agreement with Ayres Associates. Chad Misco seconds the motion. Motion carried.

Bids:

A. Resolution 2014-08 Approval of Generators – Base bid of \$128,500, Alternates #1Aa \$33,057.06, #1Ac \$5,761.98, #2A \$1813.02, #3A \$557.99 for a total of \$169,690.05. Motion by Chad Misco to approve Resolution 2014-08. Judy Patenaude seconds the motion. Roll call vote: Steve aye; Chad aye; Craig L. aye; Terry aye; Larry aye; Linda aye; Judy aye. Motion carried.

B. Resolution 2014-09 Approval of Bid for Water Main and Sanitary Sewer Improvements – Base bid of \$1,014,583.75 and Alternate #2 (\$12,160.00) for a total of \$1,002,423.75. Linda Hinds made the motion to accept Resolution 2014-09. Terry Hinds seconds the motion. Roll call vote: Steve aye; Chad aye; Craig L. aye; Terry aye; Larry aye; Linda aye; Judy aye. Motion carried.

C. Resolution 2014-10 Approval for bid for a radium removal Treatment Facility and Well 1 & 2 building modifications. Base bid of \$1,930,079 and alternate \$4A \$14,156 for a total of \$1,944,235.00. Motion was made by Chad Misco to accept Resolution 2014-10. Judy Patenaude seconds the motion. Roll call vote: Steve aye; Chad aye; Craig L. aye; Terry aye; Larry aye; Linda aye; Judy aye. Motion carried.

Capital Improvement Program Authorization Resolution 2014-11. Judy P. made the motion to approved Resolution 2014-11. Linda Hinds seconds the motion. Roll call vote: Steve aye; Chad aye; Craig L. aye; Terry aye; Larry aye; Linda aye; Judy aye. Motion carried.

Post Issuance Compliance Policy for Tax Exempt and Tax Advantage Obligation and Continuing Disclosure Resolution 2014-12. This administrative item is recommended by the Village’s bond agent. Motion by Terry Hinds to accept Resolution 2014-12. Judy P. seconds the motion. Roll call vote: Steve aye; Chad aye; Craig L. aye; Terry aye; Larry aye; Linda aye; Judy aye. Motion carried.

Quarles & Brady – Water Utility Services Agreement with Saputo Cheese USA. For approximate cost of \$5000. This is legal help for the Village with the Saputo agreement. Judy P. made the motion to accept the agreement with Quarles and Brady scope of services for approximately \$5000. Larry Belongia seconds the motion. Motion carried. Special thanks for Terry Hinds on his work in this area was expressed by President Marquardt.

Wage & Personnel – Terry H. made the motion to table the closed session to discuss personnel matters. Larry Belongia seconds the motion. Motion carried.

Planning & Development – Chad Misco reported on the street sign reports the village received and what needs to be done to be in compliance. Street names need to be consistent. Civic Club plans on landscaping the Village sign on Hwy. 141 that is low maintenance. USDA Farm Service Building wants to be in their new building by the end of 2015 and it will be located in the Village. Carissa Deheck from the Wooden Shoe is planning an Ethnic event in the Village with all the local establishments participating. Lena Main Street Farmers Market – trying to locate more vendors. Lena area rummage sales are planned for July 25 & 26. Spring Clean is all set and ready to go.

Drainage District – Terry Hinds reported that the special assessment for 2013 will be \$78.86 per parcel. The Drainage board met and agreed to transfer the drainage district to the Village who would be obligated to maintain but it is at the courts waiting for the Judge’s decision.

Weeds – After Memorial Day the weed committee will send out notices for weeds/delinquent lawn care. Civic Club planters for the business could be planted in cooperation with the Ag Department at the High School.

Old Business:

Joint Library Agreement – postponed till next week.

New Business:

Village Trustee e-mails procedures for login were reviewed.

Village Trustee Pay schedule – current pay fees were reviewed.

Shallow Surveying – Todd & Trish LeFebre – Village signature needed on their Certified Survey because their property is within one and half miles of the Village boundary (extraterritorial jurisdiction). Motion was made by Larry Belongia to sign the document. Linda Hinds seconds the motion. Motion carried.

Presentation of bills – May monthly bills in the amount of \$59,606.64. Linda H. made the motion to pay the monthly bills. Larry Belongia seconds the motion. Roll call vote: Steve aye, Terry aye, Chad aye, Judy aye, Larry aye, Craig L. aye, Linda aye. Motion carried.

Correspondence/Permits/Miscellaneous – Chad Misco questions the progress regarding the request to combine parcels. The Village administrative fee will be \$75 per combination. Building inspector's report included Richard Ott and Tedd Nadler. Operator's licenses request for Brenda Cary, Deanna Patenode, James Martin, Katie Reid, Natasha Fendryk, Valarie Magee, Diane Wessley, Zachary Wied, Ann Marie Harmon, and Brittany Markham. Motion by Craig L. to approved the operator's licenses. Larry B. seconds the motion. Motion carried.

A letter from Economic Development that Paul Ehrfurth would like to make a presentation to the board regarding 2014-2015 promotion. Also a letter from SureSite requesting adding atenna to the cell tower. The letter is to be forwarded to Cellcom.

Items for next agenda – CDBG, PSC Rate Study, Safe Drinking Water Loan, Saputo User Agreement, brush chipping schedule, village newsletter.

Next meeting date: June 16, 2014 at 6:30 p.m.

Adjournment: Craig LeFebre made the motion to adjourn. Linda Hinds seconds the motion. Motion carried. Meeting adjourned at 10:35 p.m.

Respectfully submitted,

Charlene J. Meier
Clerk/Treasurer