

## **Joint Utility/Board Committee Minutes**

### **Monday May 5, 2014 6:30 p.m.**

President Steve Marquardt called the meeting to order at 6:30p.m.

Roll Call: Steve Marquardt, Judy Patenaude, Terry Hinds, Chad Misco, Larry Belongia, Craig LeFebre

Absent: Linda Hinds-excused

Also Present: Larry Shallow, Lea Ann Pillath, Ed Patenaude, Sarah Nunn – Ayres Associates, Charlene Meier

Agenda: Motion was made by Larry Belongia to approve the agenda as printed. Judy Patenaude seconds the motion. Motion carried.

Minutes: Chad Misco made the motion to approve the minutes from April 7, 2014. Craig LeFebre seconds the motion. Motion carried.

Open Forum: - Lea Ann Pillath read a letter regarding her employment.

Utility Workers Report – Larry Shallow reported on the schedule for sludge hauling. Hopefully that will complete in the next few days, depending on the weather. Brush chipping will need to be scheduled. He also stated that he flushed the lateral at 237 S. Rosera and reported no blockages.

#### **Old Business:**

Televising Results – Larry Shallow reported on the televising of the laterals regarding Clint and Becky Conrad. Stones and rock were in the way of televising. He also talked with the Village Insurance agent regarding the results of the televising.

Water treatment Project update – nothing new to report.

Saputo User Agreement - Sarah Nunn stated that Saputo Corporate office is aware of the situation with the water treatment project. Village Attorney Tim Schmid has been in contact with Saputo's legal staff. The PSC gave their approval of the consent order to start building. Starting the project has been delayed which could affect the rate case. 30 day extension has been requested on the generators. Pre-construction meeting is scheduled for May 19<sup>th</sup> at 3 p.m. Hopefully we will have an agreement with Saputo by May 19<sup>th</sup>. Steve will contact the Village attorney to advise him of the status of the Village.

Discussion/possible action on awarding contracts – Generator bid will be held for another two weeks. Terry H. made the motion to table this agenda item. Larry Belongia seconds the motion. Motion carried.

Easements for lift station - They are being worked on. Sarah stated they should be completed next week. Land owner needs to be notified of the construction and the land will need to be staked out. Steve Marquardt will contact Mitch Hodkiewicz and Ken Duhm regarding the changes and find out their planting schedule. Lease agreement will need to be re-worked.

CDBG Grant – There are changes to the draft copy. Start date should be July 15, 2014. Motion by Chad Misco to accept the CDBG Grant Draft with the revisions stated. Judy Patenaude seconds the motion. Motion carried. Clerk will make corrections to the letter and send to Sarah Nunn from Ayres Associates.

Water Main Flushing – Was completed on Sunday May 4, 2014. Clerk was advised to send bill to Saputo for the Utility Worker's hours as it was not in the normal work week.

#### **New Business:**

Ayres Associates Safe Drinking Water Loan Administration Contract – The trustees reviewed the contract and wanted a revision as follows “time and expense - not to exceed \$25,000.” Also Ayres Associates on-site project representatives need to be listed.

Ayres Associates Professional Services Construction/Observation Contract – Motion by Terry to table both Ayres Associates contracts until revisions are made. Judy seconds the motion. Motion carried. Well Station # 2 – Sarah N. reported on the test results. Another quarterly sample will need to be taken.

Joint Library Agreement – A letter from the Town of Lena Chairman Kevin Jagiello was reviewed. Discussion followed. Motion was made by Chad Misco that the Village will retain the ownership of the land (parcel) that the library is located on. Craig L. seconds the motion. Motion carried. Clerk was to send a letter to the Town of Lena of the Village board’s decision.

Public Works (update on interview process) - 40 applications were received. Six initial screenings were done. Interviews are being conducted at this time plus mechanical assessment testing. The Village board will interview the final two at the next board meeting.

**Correspondence:** none

**Announcements/General information/items for next agenda:** Steve stated the Judy P. will check the library time cards. Terry H. will check clerk & deputy clerk time cards. Next agenda items: Water Treatment Project, CDBG Grant, Saputo User Agreement, Resolutions. Next meeting is set for June 2, 2014. Judy questioned the man hole repair behind her home.

**Adjournment:** Motion by Craig LeFebre to adjourn the meeting. Judy P. seconds the motion. Motion carried. Meeting adjourned at 8:12 p.m.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer