

**Minutes**  
**Utility/Board Meeting**  
**Village of Lena, 117 E Main St. Lena, WI 54139**  
**April 18, 2017**

Draft-unapproved

Meeting was called to order at 6:30 p.m.

Roll call - Ken Linzmeyer, Craig LeFebre, Terry Hinds, Debra LeFebre, Larry Belongia and Steve Marquardt.

Absent: Judy Patenaude – excused

Also present: Larry Shallow, Craig Schuh-Ayres Associates, Chief James Herald and Charlene Meier

Approval of Agenda – Motion by Belongia to approve the agenda. D. LeFebre seconds the motion. Motion carried.

Approval of the minutes – Motion was made to approve the March 20, 2017 with the following corrections: add Debra LeFebre for attending, correct under roll call vote: ~~L~~-LeFebre to C. LeFebre. Belongia second the motion. Motion carried.

Open Forum – none

**Committee Reports:**

Utility Department – Monthly utility report was reviewed. Hydrant quote was received from Davies Water. This item was referred to Public Works Committee. Sewer plant upgrades was reviewed. Sludge hauling will begin shortly. Hinds made a motion to have Northern Prefinishing to paint the 6 doors @ \$150 each and door jams @\$50 (if needed) each for a total of \$1200. Belongia second the motion. Motion carried. Hydrant flushing will be on Sunday April 30<sup>th</sup>. All hydrants will be flushed. Snowmobile club requested an addition to the concrete slab by pull track (at their cost). No opposition from the Village Board.

Public Works – Pickup truck should be in end of May. New lawn mower is due any day. Alley flooding-new culvert – this item was referred to the next Public Works meeting. Spring cleanup is May 17<sup>th</sup> & 20<sup>th</sup>. Steve Marquardt, Chad Misco and Debra LeFebre offered to help on Wednesday. Larry Belongia and Deb LeFebre offer to work Saturday.

Public Safety – Village board reviewed Chief Herald's monthly report. Traffic signs at Main/County A. Price quotes are needed for flashing signs. Chief Herald presented the traffic problems on County A/Main Street and a WI ATV guide for the Village Board. Fire Dept. did a training exercise on E. Pelkey Street. The meat raffle was a success.

Finance Committee – Hinds will review the monthly financials. Hinds presented a synopsis of the 2016 Audit from Kerber Rose. Motion was made by Hinds to accept the 2016 audit report as presented. D. LeFebre seconds the motion. Motion carried. Uncheck check policy – Motion was made by D. LeFebre to approve the stale check policy. C. LeFebre seconds the motion. Motion carried.

Personnel & Wages – nothing to report.

Planning Commission – Park & Ride update – Assignment of Right of Access was received by the Village from Ken Duhm. Rosera Business Park – Working with Revolution Industrial.

Drainage District – Nothing new to report. Next meeting is scheduled for April 25<sup>th</sup> at 8 p.m.

Weeds – Noxious weed notice will be published and letter will be sent to property owners who live outside the Village limits.

Promotion committee – Next meeting is June 14<sup>th</sup> at 6:30 p.m.

Recycling Committee – New sign is installed.

**Old Business:** - none

**New Business:**

OCEDC Update – Clerk reported on the last meeting she attended. Workers are needed state wide.

Rezoning map update – Discussion followed. Linzmeyer will check with the County if they have an updated version. Ayres Associates estimated \$400 to update. Funding will need to be determined.

Amending Ordinance 17-3 Plan Commission – Resolution 2017-02 - Public members can be paid. Motion was made by Hinds to approve the amending of Ordinance 17-3 Plan Commission. No second. Motion died.

Village Complaints/Concerns – Monthly report was reviewed.

Presentation of Bills – Motion by D. LeFebre to pay the monthly bills in the amount of \$85,019.92 plus a North Shore Compressor for the Fire Department in the amount of \$134.43 totaling \$85,154.35. Belongia seconds the motion. Roll call vote: Linzmeyer aye, C. LeFebre aye; Hinds aye; D. LeFebre aye; Belongia aye; Marquardt aye. Motion carried.

Correspondence, Permits, Miscellaneous - Building Permits for Ray Demmith-deck & roof on garage; Nick Holtger-rebuild garage, Cory Ama – windows, doors and siding were presented. A culvert permit was issued for Cory Ama. Board approved the culvert pending C. LeFebre to do a site visit. No fee will be charged as this culvert is on his property. Correspondence was read.

Announcements, general information, set next meeting date – Monday, May 15, 2017 will be the next board meeting. Public Works will schedule a meeting for May 4<sup>th</sup> at 2:45 p.m.

Adjournment – Motion by C. LeFebre to adjourn. D. LeFebre seconds the motion. Motion carried at 8:18 p.m.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer

DRAFT