

# Village of Lena

## Finance Minutes

### April 12, 2016 4:30 p.m.

Chairman Marquardt called the meeting to order at 4:30 p.m...

Roll call: Ken Linzmeyer, Terry Hinds and Steve Marquardt.

Also present: Jody & Cory Marquardt, Cindy and Dennis Thomson, Tom Schaal, Todd Duame, Laura & Perry Earley.

Agenda – Motion by Hinds to approve the agenda. Linzmeyer second the motion. Motion carried.

Minutes – Motion to approve the minutes from February 9, 2016 and April 7, 2016 was made by Hinds. Marquardt seconds the motion. Motion carried.

#### **Old Business:**

Saputo Wastewater Building Sale – complete.

CDBG – Outstanding request for payment in the amount of \$135,557.93. Discussion followed regarding the options for payment. Motion by Linzmeyer to approve for payment less the Ayres Associates amount of \$7011.27. Hinds second the motion. Motion carried. Hinds will contact Village Attorney Gast.

Property Acquisition – S. Rosera Street – complete.

American Signal Emergency Alarm Update – tabled.

Rosera Business Park – Concerns were expressed by Linzmeyer regarding readiness.

#### **New Business:**

Presentation of bills – Motion by Linzmeyer to pay the bills in the amount of \$8481.37. Hinds second the motion. Roll call vote: Linzmeyer aye; Hinds aye; Marquardt aye. Motion carried.

Financial review/bank & journal entries – Trustees reviewed in initialed.

Bay Lake Regional Planning Grant – Capital Improvement – Hinds will be handling the grant/process.

Lena Request to Release Funds & RFD to DNR – This item was covered under the CDBG.

Local Vendor Business meeting - Marquardt reviewed the purchasing policy with the businesses represented. Also timing and services is part of purchasing locally. Cory Marquardt asked about calling for comparative pricing. The Village also needs a certificate of insurance from local vendors who provide services.

Announcements/general information/correspondence – Discussion followed on village representation at the OCEDC meetings.

Items for next agenda – CDBG, SDWL, and Capital Improvement plan.

Next meeting date – May 10, 2016

Adjournment – Motion by Linzmeyer to adjourn. Hinds second the motion. Motion carried at 5:34 p.m.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer