

**Village of Lena**  
**Utility/Board Minutes**  
**Monday March 21, 2016 6:30 p.m.**

President Steve Marquardt called the meeting to order at 6:30 p.m.

Roll Call: Ken Linzmeyer, Craig LeFebre, Terry Hinds, Judy Patenaude, Linda Hinds, Larry Belongia, and Steve Marquardt.

Also present: Jim Garrigan, Rochelle Braun, Cory Ama, Scott Magnin, Doug Bergeson and Larry Shallow – Public Works.

Agenda – Motion by Patenaude to approve the agenda and allowing the President to rearrange as needed. L. Hinds second the motion. Motion carried.

Minutes – Motion by Patenaude to approved February 15, 2016 minutes. Belongia second the motion. Motion carried.

Open Forum: - Cory Telford requested a variance regarding placing a 7' fence. Setbacks will need to be checked and zoning. Cory Ama – drainage/water flow. Discussion followed. Craig LeFebre will check the flowage and talk to the neighbor regarding blocked pipe. Contact building inspector to review also.

**Committee Reports:**

Utility Department – Bergeson reported that April 3<sup>rd</sup> would be flushing the mains. Water tower maintenance is scheduled. Both Bergeson and Shallow will attend training in Green Bay through Rural Water Association. A new drying oven was ordered for the sewer plant. WI DNR letter was received regarding consent order was closed out and the Village samples were within the State requirements. Monitoring will continue for water quality.

Public Works – Sewer backup at 333 S. Rosera Street – Rochelle Braun. Discussion followed. Also the church drainage from roof was a problem. The Building Inspector will be notified to check out the water flow from the church. S. Marquardt will work with Rochelle Braun to help resolve the problem. Blueprints will be reviewed also.

Police & Fire – Lena Volunteer Fire Department presented a check to the Police & Committee prior to the Village Board meeting in the amount of \$12,000 to help pay for radio/communicators for the Firemen. Jim Garrigan and Scott Magnin were present to review the 477 ½ volunteer hours that the firemen do and the maintenance procedures of the Fire Department so save money. Chief Herald's monthly report presented.

Finance – CDBG – waiting for a response from the Village's appeal. Village wastewater treatment building sale to Saputo – Closing date is March 25<sup>th</sup>. SDWL – nothing to report. Monthly finance report was reviewed. Property Acquisition South Rosera Street – closing date is set for March 24<sup>th</sup>, 2016. Cost is \$15,044.17. Motion by T. Hinds to use proceeds from the wastewater building to Saputo to fund the purchase of the South Rosera Street property in the amount of \$15,044.17. Belongia seconds the motion. Roll call vote: Linzmeyer aye; LeFebre aye; T. Hinds aye; Patenaude aye; L. Hinds aye, Belongia aye; and Marquardt aye. Motion carried.

Library Annual Report was given to the trustees to review. Library parking lot will be resurfaced. Town of Little River usage at the library was reviewed.

Personnel & Wage – Amending Ordinance 103.4B (6) formally establishing a Utility Committee. Motion by Linzmeyer to approve Ordinance 103.4B (6). Belongia seconds the motion. Roll call vote: Linzmeyer aye; LeFebre aye; T. Hinds aye; Patenaude aye; L. Hinds aye, Belongia aye; and Marquardt aye. Motion carried. Resolution 2016-04 Time Worked Policy and Comp Time Revision/Attachment A- Motion T. Hinds to approved Resolution 2016-04. Patenaude seconds the motion. Roll call vote: Linzmeyer aye; LeFebre aye; T. Hinds aye; Patenaude aye; L. Hinds aye, Belongia aye; and Marquardt aye. Motion carried. Resolution 2016-05 Cellular Phone Policy. Motion by Linzmeyer to approved resolution 2016-05. LeFebre seconds the motion. Roll call vote: Linzmeyer aye; LeFebre aye; T. Hinds aye; Patenaude aye; L. Hinds aye, Belongia aye; and Marquardt aye. Motion carried.

Planning Commission – Pull track cement slab addition – Linzmeyer made the motion to allow the Snow Drifters to put in a cement slab for scales. Belongia seconds the motion. Motion carried. Park design – Kaila Vorphal from the Youth Sports club expressed interest in the park design and development.

Drainage District – Murphy’s lost their appeal. A copy of the Court of Appeal’s decision was given to the trustees.

Weeds – Discussion followed regarding the appearance of the Village and the pertaining Ordinance.

Promotions – Meetings are scheduled for once a month. Current slate of events: area rummage sales, movie night, Fall Festival, Kick ball tourney and Village of Lights. L. Hinds would like to update the landscaping of the Village sign on Hwy. 141.

**Old Business:** none

**New Business:**

Closed session – pursuant to WI State 19.85, (1) (c) for the purpose of considering employment, promotions, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion by L. Hinds to convene to closed session. Patenaude seconds the motion. Roll call vote: Linzmeyer aye; LeFebre aye; T. Hinds aye; Patenaude aye; L. Hinds aye, Belongia aye; and Marquardt aye. Motion carried at 9:01 p.m.

Open session – per WI State Stat 19.85 (2) and possible action from items discussed in closed session. Motion by L. Hinds to reconvene to open session. Belongia seconds the motion. Motion carried at 9:15 p.m.

Village complaints/concerns - reviewed by trustees.

Presentation of Bills – Motion by Patenaude to pay the monthly bills in the amount of \$77,816.13. L. Hinds second the motion. Roll call vote: Linzmeyer aye; LeFebre aye; T. Hinds aye; Patenaude aye; L. Hinds aye, Belongia aye; and Marquardt aye. Motion carried.

Correspondence, permits, miscellaneous – Building permit for William Patnode and Cory Telford. Cory Telford’s fence was placed on hold till Building Inspector can review the setbacks. Lena Lions Club permit for fish fry. Motion by Linzmeyer to approve the permits with the contingency on Telford fence. Belongia seconds

the motion. Motion carried. Correspondence was read. The Village of Lena was awarded a grant from Bay Lakes Regional Planning Commission for 40 hours of technical support. It will be used for the capital improvement plan.

Announcements/general information/set next meeting date – April 18, 2016 is the next utility/board meeting.

Adjournment – Motion was made by LeFebre to adjourn. Belongia seconds the motion. Motion carried at 9:47 p.m.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer