

# Village Board Minutes

## Monday March 17, 2014 6:30 p.m.

Meeting was called to order by President Steve Marquardt at 6:37 p.m.

Present: Steve Marquardt, Linda Hinds, Chad Misco, Judy Patenaude, Craig LeFebre

Absent: Terry Hinds - excused

Also present: Chief James Herald, Officer Adam Waeghe, and Charlene Meier

Agenda: Motion to approve the agenda as printed was made by Craig LeFebre with rearranging order. Linda Hinds seconds the Motion. Motion carried.

Minutes: Craig LeFebre made the motion to approve the minutes from February 17, 2014 with a correction and March 3, 2014 as printed. Linda Hinds seconds the motion. Motion carried.

Open Forum: - Frozen water Pipes Police – discussion followed on the frozen pipes in the village. The board reviewed the Village Ordinance and the State Statutes. The Village will follow the PSC guidelines.

### **Committee Reports:**

Police & Fire – New part time officer Adam Waeghe was introduced to the board. Chief Harold stated he is doing an outstanding job and will require less training time due to his training with the DNR. Beat the Heat is scheduled for April 8<sup>th</sup> or 9<sup>th</sup>.

Finance – CDBG application is in. PSC rate study – working with Brent Hare and Ward Cramer from Saputo. An agreement with Saputo and Village is needed before the PSC will issue a construction agreement. The Safe Drinking Water Loan Lena scored very high on the list. A Cross Connection Plan is needed. Two companies have bid on the generators. Citizen Participation Committee reported no one attended other than committee members. Easements are at the surveyor to double check descriptions. Also the Saputo User agreement was sent to trustees to review. The Village of Lena owns the waste treatment building and leases it to Saputo. Village CD's and loan payment schedule was reviewed.

Wage & Personnel – Judy Patenaude reported that the library board met previously. Judy will be reviewed the time cards for the library employees.

Planning & Development – Development of the 22 acres is a priority. Street signs for Main Street will be ordered. A possible Farmer's Market is being looked into. Funding for road into 22 acre parcel will be looked into by Economic Development. Village of Lights will have a sub-committee.

Drainage District – culvert on Harley Street is a problem – frozen solid. Drainage will be an issue. It needs to be cleaned out.

Weeds – no problems at this time. Items of concern were discussed.

Public Works – Garbage/grass proposal were reviewed. Water testing at Saputo is required. This needs to be done. Hydrant flushing schedule and agreement was review. The schedule for flushing will be set by the

Village. The Village talked with Mike McCellum- Saputo Maintenance regarding this issue. Saputo is having problems with rusty water.

Motion to convene to closed session was made by Chad Misco per WI Sate Stats 19.85 (1) to discuss personnel issues and allowing Cory Marquardt to remain. Linda Hinds seconds the motion. Roll call: Craig LeFebre aye, Linda Hinds aye, Judy Patenaude aye, Chad Misco aye, Steve Marquardt aye. Motion carried at 8:28 p.m. Motion to convene to open session was made by Craig LeFebre at 9:08 p.m. Judy Patenaude seconds the motion. Motion carried. Motion was made by Linda Hinds to accept Cory Marquardt's proposal to reduced hours to a part time employee with benefits. Chad Misco seconds the motion. Motion carried. Steve Marquardt abstained. Linda Hinds made a motion to hire a full time working foreman for the public works department. Judy Patenaude seconds the motion. Motion carried. Clerk will check with the clerk's network regarding requirements for response time in case of emergencies. Public works will get a job description for the board to review in early April. Concerns were expressed regarding budget.

**Old Business:**

Joint Library Agreement – Village trustee's reviewed. Questions or concerns regarding snow and lawn removal. Agreement will be sent to Attorney Schmid for final review.

Village Newsletter – final changes were made. It will be mailed with utility bills.

Presentation of bills- Motion to pay the monthly bills in the amount of \$122,968.76 was made by Craig LeFebre. Linda Hinds seconds the motion. Roll Call vote: Craig LeFebre aye, Linda Hinds aye, Judy Patenaude aye, Chad Misco aye, Steve Marquardt aye. Motion carried.

Correspondence, Permits, Miscellaneous – Building Permit report for January – nothing. Building Permit report for February indicated Dave McNurlen requested a permit. Operator's license for Nicole Abel. Motion by Craig LeFebre to approve operator's license presented. Second by Linda Hinds. Motion carried. Parcel combining for Steve & Amy Marquardt and Chad & Lisa Misco were read. These will be forwarded to the Zoning Committee to review. Correspondence was read from the Town of Lena board regarding the joint library agreement. Also A letter of commendation was received regarding the Lena Police Department's Chief James Herald. Election worker's wage was discussed and decided to remain the same as in 2013.

Signature Cards for banking – Motion was made by Judy P. for the following signees: Steve Marquardt, Chad Misco, Terry Hinds, Charlene Meier, Dara Stangel. Motion second by Craig LeFebre. Motion carried.

Items for next agenda: New hire utility operator, CDBG, PSC Rate Study, Saputo User Agreement, Safe Drinking Water fund.

Next meeting: April 21, 2014.

Adjournment: Judy Patenaude made the motion to adjourn meeting. Craig Misco seconds the motion. Meeting adjourned.

Respectfully submitted,

Charlene J. Meier  
Clerk/Treasurer

