

Village of Lena
Police & Fire Committee Minutes
Wednesday March 16, 2016 6:30 pm

Call to order – Meeting was called to order at 6:30 p.m.

Roll Call – Ken Linzmeyer, Larry Belongia, Craig LeFebre and Judy Patenaude

Also present – Steve Marquardt, Scott Magnin, James Garrigan, Carson Carriveau, Todd LeFebre and Tim Lavarda.

Approval of agenda – Belongia made a motion to approve the agenda. Linzmeyer seconds the motion. Motion was carried.

Approval of minutes – Motion was made by Linzmeyer to approve the minutes from February 17, 2016. Belongia seconds the motion. Motion carried.

Police Chief Report – February report was reviewed.

Fire Chief Report – LeFebre reported on the new equipment that will be needed and the fire calls the department responded to. The Fire Department Captains and Assistant Chief were present to answer any concerns or questions the committee has. Captain Garrigan provided records of maintenance of vehicles and equipment work that is done by the Fireman that is donated time. The member breakdown was given to the committee and how the department works. Bylaws need to be reviewed and a safety officer needs to be appointed. There are approximately 31 members. Fire Department payroll was discussed. Payroll will be paid in the year earned. Meetings with the surrounding townships will be done twice a year for budgeting.

Building Inspector Contract/job description – Tim Lavarda, Building Inspector reviewed contract. Discussion followed. Insurance coverage was an item reviewed and will need to be checked with the Village Insurance carrier.

New Business:

MABAS – Copies of signed contracts with surrounding townships was given to the committee to review.

Announcements/general information – items for next agenda – Fire Department Bylaws, Occupancy permits, Building Inspector coverage/insurance, payroll. Next meeting is scheduled for April 20, 2016.

Adjournment – Motion by Linzmeyer to adjourn the meeting. Belongia seconds the motion. Motion carried at 8:08 p.m.

Respectfully submitted,

Charlene J. Meier, Clerk/Treasurer