

Utility Committee Minutes

February 3, 2014 6:30 p.m.

President Steve Marquardt called the meeting to order at 6:37 p.m.

Roll Call: Steve Marquardt, Judy Patenaude, Terry Hinds, Craig LeFebre

Absent: Linda Hinds-work, Cody King; Chad Misco- School

Also Present: Charlene Meier, Sarah Nunn – Ayres Associates, Larry Shallow, Larry Belongia, Tom Schaal

Agenda: Motion was made by Judy Patenaude to approve the agenda as printed. Craig LeFebre seconds the motion. Motion carried.

Minutes: Craig LeFebre made a motion to approve the minutes from December 16, 2013. Judy P. seconds the motion. Motion carried.

Open Forum: - nothing to report.

Utility Workers Report – Larry Shallow reported that Cody Marquardt received the DNR Radium report which came in at 3.37 for well #2 from the December sampling. Plow truck continues to need repairs. Road salt is ok.

Old Business:

Water Treatment Building – Sarah Nunn-Ayres Associates explained the DNR testing results and the margin of error. Cost of remodeling well # 2 building were discussed such as windows, installation. Exterior colors for the treatment building was finalized. The engine age was reviewed. The road will be as far south to avoid the pull track area. Storm water permit will go out the end of the week.

Conrad Sewer – Sewer supervisor is flushing weekly. The sewer will be televised to look for possible problems. Maple Street will also be done at the time. Waiting for warmer weather to complete this task.

Interim Financing – First Merit Bank is providing the financing. Bond resolution will be ready by next week.

Public Utility Ordinance – Discussion followed. More clarification is needed from Attorney Schmid regarding the ordinance. Terry H. will meet with Attorney Schmid for explanations.

Public Informational meeting – Scheduled for mid March.

Main Street Laterals – tabled

Schaal agreement- Dairy Barn and Northwood's Sport Shop pumping for 2013 was reviewed. They will be billed for sewer volume and quarter sewer charges. Clerk will mail the bills. Mr. Schaal did not install the water meters that Cody M. dropped off. Motion by Craig L. to draft a new 2014 agreement for 412 & 410 E. Main Street for signatures. Motion was second by Judy P. Motion carried. Clerk was instructed to bill quarterly.

Rick Peters new construction – The work on 4th Street extension hopefully can be combined with other work in the village.

CDBG Funding – Emergency funds are available. Possibly \$750,000. A public hearing is required. A Citizen Participation Program and Excessive Force ordinance is required for funding to be available. Motion by Terry H. to enter into the contract with Ayres Associates to do the CBDG Grant application for \$7000 and administration service for \$13,000. Second by Craig L. Motion carried. A public hearing will be held February 27, 2014 at 3 p.m. Opening of the generator bids at 2:30 prior to the public hearing.

New Business:

Right Away Easements – Sarah Nunn from Ayres displayed the maps that showed the easements that the Village has and the ones they need. A cost to complete the Right Away easements is needed so the board can make a decision on whether to continue or leave as is.

Correspondence: none

Items for next agenda: water treatment building, award generator contracts, public utility ordinance, public informational meeting, Interim Financing, PSC update, CDBG grant, right away easements.

Adjournment: Judy P. made a motion to adjourn. Terry Hinds seconds the motion. Motion carried. Meeting adjourned at 8:26 p.m.

Respectfully submitted,

Charlene J. Meier